

RIWHE Conference Planning Meeting

February 5, 2009 at Bryant University

Present: Kristin Biggins-Bryant, Annette Cerilli,-Bryant, Jennifer Chasse – Bryant, Nancy Hoogasian – RIC, Linda Norton, Bryant-Anice O'Connor, Johnson & Wales, Jayne Richmond- URI, Debra Thomson – RIC, Virginia Dunleavy – RISD, Kim Washor- URI. Email input includes Salve, RIC and NEIT.

Annual Spring Conference is Thursday, April 29, 2010 at URI's Alton Jones campus. Conference theme: Feeling Good to Do Good – the importance of wholeness and wellness as professionals. The programs should be a balance of mind/body and work-related presentations.

Suggestions for leadership award recipients:

- Susan Connery – Feinstein Community Service
- Trudy Coxe – Newport Preservation Society
- Agnes Doody - URI
- Elizabeth Roberts – Lt. Governor
- Joan Dwyer – All That Matters
- Anne Wooten – Interim Director, RISD Museum
- Jessie Sheffrin – RISD Provost
- Lila Sapinsley – Politician

Discussion about the possible candidates included thoughts that the candidate should be:

- Currently working
- Education-related
- Someone who will draw a good amount of attendees

Information about the candidates will be compiled by several people and sent to the group by Jennifer for the group's input.

Tentative Conference schedule:

- 9:30 - coffee/registration
- 10:00 - 11:30 – Workshop Session I
- 12:00 – 1:30 – Gourmet lunch and award presentation
- 1:30 – 2:45 – Workshop Session II
- 3:00 – 4:15 – Workshop Session III
- 4:15 – 5:00 – Networking/reception with cash bar and snacks

Most popular workshop selections:

- Ropes course (outdoor)
- Yoga that works at work
- Becoming an Ideal Leader
- Stop Look Listen – Communication Skills
- Gong Baths
- Creating Solution Focused Teams
- 5 Steps to Wellness

Registration process:

Registration will be online – this is being set up via URI

There will be a limit of 100 attendees due to space limitations

The registration program will keep the names in a database for the group

It will allow for registration to specific programs

The cost of the system is \$3.50 per registrants using credits card and/or 4.9% of the registration fee (?)

Participants can pay by check but there will be a cut-off date – no paying at the door

The cost of the registration will be determined once we have a cost proposal from All That Matters for the programs.

Advance registration should be offered first to those who registered last year for fall or spring events.

Building a database – other than the registrants, we need to build a database of members

Perhaps we should have a secretary to keep both minutes and the membership database

The institutional reps should be a source of information flowing both to and from RIWHE to the members

Book “Food Rules” suggested as a gift for participants as it ties in well with the overall theme and would act as an ice breaker at lunch as well.

The future of the organization:

At one time, the institutional presidents gave the organization funds each year – we should talk to the BOG and other institutional administrations about this practice

Members should use the LinkedIn site and visit the RIWHE website

We should initiate a scholarship program for women going to graduate school to enter into higher education as a profession

Should we have a listserv? This need should be filled by LinkedIn

We should have initiatives in collaboration with other groups such as:

Women Against Hunger (Food Bank) (possible fall event)

URI Women Build (Habitat for Humanity)

Other women’s groups?

Other initiatives mentioned were Earth Day and sustainable gardens

Linda will prepare a press release